

## Auburn High School

26 Burgess Street, Hawthorn East, Victoria 3123

Telephone: (03) 9822 3247

Email: [auburn.hs@education.vic.gov.au](mailto:auburn.hs@education.vic.gov.au)

Website: [www.auburnhs.vic.edu.au](http://www.auburnhs.vic.edu.au)

Provider: DET CRICOS Code: 00861K



19<sup>th</sup> October 2021

Dear Parent/Guardian,

Auburn High School is proud to provide an outstanding secondary school experience for our students and would like to advise you of our voluntary financial contributions for 2022. The school is committed to achieving excellent academic outcomes, offering a broad range of clubs and activities beyond the classroom, and ongoing improvements to the physical school environment for all students to enjoy.

Curriculum Contributions from our parent community are a vital component of the funding needed to support the delivery of these outcomes. Schools provide students with free instruction to fulfil the standard Victorian Curriculum, and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students.

All Victorian government schools must use the Department of Education and Training (DET) Parent Payments Policy when requesting financial contributions. The principal team and Business Manager work closely with School Council to set recommended parent contributions that meet the schools' budgetary requirements. We aim to provide clear and transparent information that will assist you in providing your financial support to AHS and understand how the school utilises the contributions.

The financial support of our parent community has allowed us to provide a rich academic program that ensures every student is challenged in their learning. AHS has been named an Influence School by the DET for three years, having achieved NAPLAN learning growth outcomes well above our state and like-school counterparts and lifting VCE outcomes. We have provided a diverse range of lunchtime clubs and activities and opportunities for student leadership and voice. We have made significant progress in improving our buildings and grounds, including extensive landscaping of student recreational areas, internal refurbishments such as new carpet, blinds and painting, additional classrooms and upgrades to our lecture theatre and gym. Every dollar contributed by our parent community goes directly into these improvements and we are very grateful for your support.

For further information on the Department's Parent Payments Policy, please see a one-page overview attached.

Yours sincerely,

**Kristie Satilmis**

Acting Principal

**Sue Haralambopoulos**

School Council President

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### Curriculum Contributions

<b>Curriculum Contributions</b> - items and activities that students use, or participate in, to access the Curriculum	<b>Amount</b>
<b>Year 12 Student ID Card</b>	\$20
<b>Year 12 General classroom materials &amp; equipment</b>	\$50
<b>Year 12 Subject Specific materials &amp; equipment</b> (Materials for English, Science, Art etc)	\$250
<b>Year 12 Provision and upkeep of School Devices &amp; ICT</b> (School devices, class sets, servers)	\$50
<b>Year 12 Photocopying and Printing for students</b> (Classroom resource printing, exams, workbooks)	\$200
<b>Year 12 Assessments</b> (Standardised tests, revision packs, external exams)	\$100
<b>YEAR 12 2022 CURRICULUM CONTRIBUTION TOTAL</b>	<b>\$670</b>

<b>Other Contributions</b> - for non-curriculum items and activities	<b>Amount</b>
<b>School Sports Affiliation Costs</b>	\$50
<b>Student and parent communication tools</b> (Compass)	\$60
<b>Enhanced Student support</b> (Learning support programs, mentoring, tutoring, homework clubs)	\$20
<b>Enhanced student wellbeing support</b> (wellbeing programs, school counsellors, mental health practitioners)	\$85
<b>Lock and Locker Maintenance</b>	\$25
<b>Engaging staff through local payroll</b> (Coaches, additional wellbeing and learning support staff, PE and excursion support, exam supervisors)	\$50
<b>Landscaping improvements &amp; upgrades</b>	\$50
<b>Clubs &amp; Activities</b> (lunchtime clubs: knitting, robotics, history, activities)	\$10
<b>YEAR 12 2022 OTHER CONTRIBUTIONS TOTAL</b>	<b>\$400</b>

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Other Contributions - Tax Deductible Contributions	Suggested Amount
<b>Building fund.</b> A tax-deductible contribution to support renovations, upgrades, and maintenance of school infrastructure.	\$200
<b>Library fund.</b> A tax-deductible contribution to support book purchases and other equipment that sustain the library as a valuable resource.	\$200
<b>Total Amount</b>	<b>\$400</b>

### Educational items for students to own

**Booklist** - Please see the Year 12 booklist for textbooks and items the school recommends you purchase from Champion for your child to own and individually use.

**Laptop** – Laptops can be purchased through the [LWT portal](#) or BYOD (Bring Your Own Device). Before proceeding with purchase please refer to the [Parent Student Laptop Information](#). Both parent and student will be required to read and sign this agreement. You are also required to read and sign the parent/student laptop information agreement.

### Extra-Curricular Items and Activities

Auburn High School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the Curriculum. These are provided on a user-pays basis.

Extra-Curricular Items and Activities	Amount
<b>Instrumental Music Program</b>	
- Individual per semester	\$700
- Group per semester	\$400
<b>School Magazine</b>	\$15

### Financial Support for Families

Auburn High School understands that some families may experience financial difficulty and offers a range of support options, including:

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- Camps, Sports and Excursions Fund (CSEF)  
<https://www.education.vic.gov.au/Documents/about/programs/health/csefflyer.pdf>
- Education Chances Scholarship Program (Applications via AHS Wellbeing)
- State Schools Relief (uniform) <https://stateschoolsrelief.org.au/>
- AHS Second-hand Uniform Shop (onsite)
- Sustainable Schools <https://www.sustainableschoolshop.com.au/>

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

**Joanne Hayes, Business Manager** Ph: **03 9822 3247** | Email: [joanne.hayes2@education.vic.gov.au](mailto:joanne.hayes2@education.vic.gov.au)

### Payment methods

Parent contributions towards the requested curricular contributions is essential to maintain the quality of education that we provide at Auburn High School. Parents are strongly encouraged to contribute to these funds listed through Compass.

Our preferred payment method is via the Compass Portal, through the Payment Centre on your dashboard. We accept EFTPOS payments at the office or over the phone. Payments can be made in full or by instalments.

### Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy, and any other relevant information.

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.