### Term One

<table>
<thead>
<tr>
<th>Day</th>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>Thursday</td>
<td>January 28th</td>
<td>Year 7 commences 8.40am</td>
</tr>
<tr>
<td>Wednesday</td>
<td>February 17th</td>
<td>Meet Your Year 7 Teachers Night</td>
</tr>
<tr>
<td>Monday</td>
<td>February 8th</td>
<td>School photographs</td>
</tr>
<tr>
<td>Monday</td>
<td>March 14th</td>
<td>Labour Day holiday</td>
</tr>
<tr>
<td>Tuesday</td>
<td>March 21-23</td>
<td>Year 7 Camp</td>
</tr>
<tr>
<td>Thursday</td>
<td>March 17th</td>
<td>Parent-teacher meetings</td>
</tr>
<tr>
<td>Friday</td>
<td>March 24th</td>
<td>Last day of Term 1 (1.15pm dismissal)</td>
</tr>
</tbody>
</table>

### Term Two

<table>
<thead>
<tr>
<th>Day</th>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday</td>
<td>April 11th</td>
<td>Term 2 commences</td>
</tr>
<tr>
<td>Monday</td>
<td>April 11th</td>
<td>Immunisations</td>
</tr>
<tr>
<td>Monday</td>
<td>May 30th</td>
<td>Immunisations</td>
</tr>
<tr>
<td>Friday</td>
<td>June 10th</td>
<td>Student-free day (Assessment day)</td>
</tr>
<tr>
<td>Monday</td>
<td>June 13th</td>
<td>Queens Birthday holiday</td>
</tr>
<tr>
<td>Friday</td>
<td>June 24th</td>
<td>Last day of Term 2 (1.15pm dismissal)</td>
</tr>
</tbody>
</table>

### Term Three

<table>
<thead>
<tr>
<th>Day</th>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday</td>
<td>July 11th</td>
<td>Term 3 commences</td>
</tr>
<tr>
<td>Thursday</td>
<td>September 15th</td>
<td>Parent—teacher meetings</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Classes finish 1.15pm</td>
</tr>
<tr>
<td>Friday</td>
<td>September 16th</td>
<td>Last day of Term 3 (1.15pm dismissal)</td>
</tr>
</tbody>
</table>

### Term Four

<table>
<thead>
<tr>
<th>Day</th>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday</td>
<td>October 3th</td>
<td>Term 4 commences</td>
</tr>
<tr>
<td>Monday</td>
<td>October 24th</td>
<td>Immunisations</td>
</tr>
<tr>
<td>Tuesday</td>
<td>November 1st</td>
<td>Cup Day holiday</td>
</tr>
<tr>
<td>Monday</td>
<td>December 19th</td>
<td>Last day of Term 4 (2.30pm dismissal)</td>
</tr>
</tbody>
</table>
General School Information

Attendance times:

<table>
<thead>
<tr>
<th>Period</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tutor Group</td>
<td>8:45—8.51</td>
</tr>
<tr>
<td>Period 1</td>
<td>8:51—9.51</td>
</tr>
<tr>
<td>Period 2</td>
<td>9.51—10.51</td>
</tr>
<tr>
<td>Recess</td>
<td>10.51—11.15</td>
</tr>
<tr>
<td>Period 3</td>
<td>11.15—12.15</td>
</tr>
<tr>
<td>Period 4</td>
<td>12:15—1:15</td>
</tr>
<tr>
<td>Lunch</td>
<td>01.15—2.00</td>
</tr>
<tr>
<td>Period 5</td>
<td>02:00—03:00</td>
</tr>
</tbody>
</table>

Punctuality:
Students are expected to arrive to class before the period bell, with all equipment and materials, ready to begin.

The school day begins at 8.45am. Students should arrive at school by 8.30am to ensure adequate time to go to their lockers and have their books and materials organised.

Arriving late
Punctuality is expected, but in the event of a special circumstance where you arrive late, you should hand an explanatory note into the Office signed by your parent/guardian. If you do not have a note, go directly to class and the class teacher will note your arrival on Compass.

Leaving early
Please try to make any medical appointments outside school hours. However, if you must leave school early, you are required to sign out and hand in an explanatory note signed by your parent/guardian to the Office before you go.

Absences:
If you are absent from school unexpectedly due to illness or other unforeseen circumstance, please have your guardian phone the Absence Line on 9804 6336. Alternatively, your guardian should inform the school of your absence via email, note or medical certificate.

If you know in advance that you will be away from school, please notify the office and consult with teachers so they can plan accordingly for your absence.

Contact information:
Please ensure emergency contact details are kept up to date. You can update any changes to address, email or phone numbers with a quick chat with a member of our Office staff. Parents are encouraged to check their Compass portals twice per week for news.

Curriculum days:
The Department of Education and Early Childhood Development provides four pupil free days per year. Students are not required to attend on those days. These are included on the calendar of key dates in this brochure for your information and will also appear in the newsletter as the dates approach.
Canteen:
There is a canteen on site, offering a range of hot and cold food and drinks for purchase before school and at recess and lunch times. Please refer to the price list attached for further information.

Medical conditions and allergies:
It is very important that any medical conditions or allergies are recorded and a management plan provided to the school. See Office staff for the necessary forms.

Travelling to and from school:
Students are asked to remember they are representatives of Auburn High School and should conduct themselves accordingly at all times, including during the journey to and from school. This includes correctly wearing the full school uniform and behaving in a respectful and considerate manner.

If being dropped off/picked up by car, please do so safely and follow the parking signage. At busy times of the day, consider making your drop-off point a short walking distance from the school to alleviate traffic at peak times and enjoy the exercise and fresh air. Consider taking advantage of the easy access to Gardiner’s Creek bike path and bike racks available at school.

Public transport:
If you are planning to travel to or from school using public transport, there are trams, trains and buses nearby. It is recommended students undergo a ‘trial run’ before the start of the school year.

We are very concerned about the safety of our students and we remind all students to take care when crossing roads and train tracks. Use pedestrian crossings and unplug your earphones before crossing. Accidents happen.

Parent involvement:
Auburn High School believes in the importance of positive partnerships between home and school and the involvement and input of parents and guardians is highly valued.

Parents and guardians are invited to participate in the Parents and Friends Association. Visit their Facebook page to keep up to date with their work, events and opportunities to contribute.

There are parent seats available each year on the Auburn High School Council. There will be a call for nominations early in the new year.

Recess and lunchtimes:
We are very fortunate to have spacious and attractive school grounds, including two playing fields, basketball courts and quiet garden areas. Students may not take food to the oval areas.

Downball, basketball and soccer are very popular at recess and lunch. Students are encouraged to bring a ball and get some exercise during break times, but are reminded that they must finish up and make their way back into the buildings at the first bell to ensure they are punctual to class.

Supervised access to the gym occurs on a rotating basis. Check the Newsfeed to see when your year level is scheduled. The Library is open at lunch time as well as before from 8.15am and after school until 4pm.

Keep an eye on the Compass Newsfeed to see when lunchtime activities such as Chess Club are running. If you’d like to start a new lunchtime activity, suggestions are welcome!

If sports shoes are worn to play during break times, students must leave time to change back into correct shoes before going to class.

There are many quiet spots around the school to sit and chat with friends or read a book.

Organisation:
One of the most important skills to develop during the transition to high school is organisation and good time management.

The Homework Planner is a vital tool for organising homework, due dates, keeping track of excursions and other special events. It is also an important means of communication between home and school. Planners will be distributed on the first day of Term 1 and should go home each night and come back to school each morning.

Students should check their timetable each evening and ensure they are prepared for the next day’s classes. Pack any books, equipment, sports uniform, homework in your school bag the night before so you are all set for the next day.

Keeping up to date:
The Arrow is our fortnightly newsletter, available via our website and Facebook page. It highlights important information, including recent and upcoming events. Accessing our Facebook page and website are also great ways to keep up to date with what’s happening at AHS. There will be regular parent information sessions during the year.
Homework:

All students are expected to undertake home study each night. At Year 7, this will average about an hour and will increase each year.

Tasks will be rigorous and relevant to what is being studied in class. For example, students may be given a set homework activity, be asked to finish off or extend a piece of class work, or to do some revision or preparation.

Students will develop time management skills through the use of homework planners and are expected to hand in all homework by the due date. If for some reason this is difficult, you should speak to your class teacher before a task is due to negotiate an extension of time. There is a Homework Club and a Homework Redemption Program in place for students requiring extra support.

Year 7 students should read every night for a minimum of 20 minutes, whether a class text or one of your own choice.

Teachers:

Your teachers are there to help and will be happy to do so! Please don’t hesitate to speak to a teacher with any problem or concern you may have.

You can speak to your teacher at the beginning or end of class and it is absolutely fine to knock on the Staffroom door or staff offices during break times if you need to speak to someone.

Of course, if you have a question during class, all you have to do is raise your hand and ask!

Parents are welcome to contact teachers with any concerns.

Uniform:

Students are expected to be neat and well-presented and to wear full school uniform. Please refer to the Uniform Policy and Info Sheets located on the website for specific uniform information.

Devices:

Students should bring their Netbooks to each class and ensure they are charged each night. It is expected the Netbooks will be used for class work. Games and social media are not allowed during class. Mobile phones and music devices are not to be used during class. These items may be confiscated.

Student welfare:

Students and parents/guardians may also contact the Manager of Student Welfare and Support, Carla Di Pietro on 9804 6314.

We have a School Nurse whose role is to support students and families with health and social issues. The Nurse’s office is located off the General Office. Students are welcome to visit to discuss any health/wellbeing matters. There is also a Chaplain available to students in need of advice or experiencing a problem they’d like to talk over.

Parent Teacher Interviews and Reports:

Interim Reports will occur at least twice per term and will be accessible via Compass. Detailed subject reports will be available at the end of Terms 2 and 4. Formal Parent-Teacher Interviews will be held twice per year. Compass log-in details will be posted home early in the new year.

Tutor Groups:

Tutor group teachers will be your main point of contact at school. Tutor Groups meet every morning to check planners, read notices and distribute excursion notes, as well as following up on absences and uniform. Tutor Group teachers will also teach your class for another subject.

Parents/guardians should contact your Tutor Group teacher in the first instance with any concerns about class work, homework or how you are progressing.

You or your parents/guardians may also contact the Year 7 Coordinator to discuss any issues, questions or concerns.
Diversity
Aspiration
Respect
Excellence

House System

All Auburn High School students and teachers are actively involved in the school House system. House names were chosen by students to reflect diversity of endeavour and achievement by outstanding Australians to whom we can all aspire. (Cathy) Freeman, (Fred) Hollows, (Dame Elizabeth) Murdoch and (Tim) Winton represent achievement in Sports, Science, Philanthropy and the Arts.

Students will be allocated their houses and will contribute to team building activities that reflect the diversity of talents across our student body and which reflect the AHS DARE values of Diversity, Aspiration, Respect and Excellence. This may be through participation in school events such as Arts Week and Science Week, participation in academic competitions, involvement in sporting events and contribution to community projects.

E4L – Essentials for Life

As part of the Personal Learning program at Auburn High School, Year 7 and 8 students will take part in a subject known as E4L.

This weekly class will give you the opportunity to develop skills in Civics and Citizenship, Communication, Interpersonal Development and Personal Learning.

Year 9 and 10 students will also undertake E4L sessions each week, with an emphasis on employment and careers, including mock job interviews and writing resumes.

Leadership opportunities:

There are many opportunities for students to take on leadership roles at Auburn High School.

Formal Student Leadership positions are available at each level to represent each House. Senior and Middle School vacancies are advertised in Term 4 for the subsequent year and Junior School positions early in Term 1. To be considered for these roles, students must submit a written application and attend an interview. Year 7 students are encouraged to apply.
Successful Transition: Tips for parents and students

Auburn High School will deliver a comprehensive Transition Program to ensure that your child has a positive experience moving from primary to secondary school. Our Transition Program starts early, before Orientation Day, with an Information Evening and visits to primary schools to meet Year 6 teachers and incoming students. The program continues throughout the year with a Peer Support Program, school camp and ongoing transition activities.

Year 7 students experience many changes throughout this transitional phase of schooling and we will work with your child and family to ensure that it is a comfortable and smooth process. Our aim is for your child to feel happy, confident, connected with their school and engaged with the curriculum.

### What is different at high school?
- Timetable
- Locker
- More teachers, more subjects, more books
- Movement between classrooms and different teachers for different subjects
- New environment (small fish again!)
- Planner (homework diary)
- New rules and responsibilities
- New people
- Making friends
- Increase of homework
- Not to mention the adolescent changes taking place!

### Communication can help them in the transition:
- Talk to your child about his/her school experiences
- Find out the positives and negatives
- Pick the right moment to start a conversation (Year 7s get tired!)
- Establish and maintain open communication with the school:
  - Planner (homework diary)
  - Email
  - Phone
  - Face-to-face meetings

Strong partnerships and shared responsibility lead to better outcomes. Get to know and actively refer to Compass Parent and Student portals.

### Getting the balance right
- Diet is important (breakfast is vital)
- Develop a routine/plan for homework and leisure
- Routine needs rules
- Keep it simple
- Balance activities (healthy lifestyle)
- Family time and ‘down’ time is important

Relaxed and self-motivated students are more effective learners.

### An organised workspace:
- Use a clear, flat space for working – not a bed!
- A special ‘visible’ area assigned for work (desk, dining room table…)
- Quiet and free from distractions
- Prevent technology overload: No TV, phones, games, gadgets…
- A comfortable workspace (uncluttered) with all necessary equipment
- Is assistance available? (Not always necessary.)

### Homework:
**Check COMPASS and your child’s planner regularly.**

Encourage your child to:
- Record homework on the date set and on the date due
- Prioritise tasks – (NOT in order of personal preference)
- Make an immediate start on long-term assignments
- Set achievable goals
- Break down into smaller, more manageable tasks (chunking)

Slot in ‘chunking’ completion dates for each task between date set and date due, then tick them off after completion

Place a copy of your child’s timetable on the fridge. This is important as it will enable you to know what subject your child has and when.

Write homework on a weekly family planner

Know about the homework. Read over homework tasks together.
## Auburn High School Canteen
### Price List

**HOT**
- BREAKFAST MUFFINS EGG & BACON: $3.00
- SPANACOPITA: $3.00
- ASSORTED PIES: $4.00
- SAUSAGE ROLLS: $3.00
- PASTA DISHES: $4.00
- FRIED RICE - CURRY & RICE DISHES: $3.00
- NACHOS: $2.50
- WEDGES WITH SOUR CRÈME: $3.00
- HOT DOGS: $2.50
- CHICKEN WINGS /Drumettes: $2.50
- MINI DIM SIMS: $2.50
- CROISSANTS - HAM / CHEESE: $4.00

**COLD**
- SANDWICHES/WRAPS/ROLLS – SALAD or CHEESE or MEATS: $5.00
- SALADS - CHICKEN or EGG: $5.00
- SUSHI: $5.00 / Deluxe $7.00
- FOCCACIAS - ASSORTED or VEGETARIAN: $5.00
- FRUIT SALAD: $3.00
- YOGHURTS: $3.00
- FROZEN YOGHURT LOW FAT FLAVOURS: $1.50

**CAKES**
- BANANA BREAD: $2.50
- SLICES: $3.00
- GOURMET CAKES: $4.00
- CHOCOLATE CHIP COOKIES: $1.50
- HOT JAM DONUTS: $2.00
- DONUTS: $2.00
- SMARTIE & SMILEY & MUESLI COOKIES: $2.50

**DRINKS**
- MILK FLAVOURED 600ML: $3.50
- JUICES 600 ML: $3.00
- GLEE SPARKLING FRUIT JUICE DRINK: $2.00
- DIET RITE 5% JUICE LOW JOULE DRINKS: $2.00
- WATER: $3.00
- ICED TEAS: $4.00
- COCONUT WATER: $4.00
- POWERADE: $4.00
- VITAMIN WATER: $4.00

**ICY POLES**
- LEMONADE ICY TWISTS: $1.00
- CALLIPPO – RASPBERRY or LEMON: $1.00
- ICE CREAM CUPS LOW FAT: $1.50
- PADDLE POPS – ALL FLAVOURS: $1.40
- PADDLE POP CYCLONE: $2.00
- MAGNUM: $3.50

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Auburn High School Canteen, Burgess Street Hawthorn East 3123

Canteen 0409700335 or 98046343 – email: gailvolfsbergs@hotmail.com